

## PRELIMINARY PROPOSAL FORM TO HOST INQAAHE CONFERENCE 2025

Form filled in on (date): \_\_\_\_\_

1. Name of host agency and contact details

2. Proposed location of Conference 2025, including possible dates (*max 200 words*)

3. Motivation for hosting Conference 2025 (including a statement on how the Conference will enhance quality assurance in the country or region where your organization is located, as well as have a positive impact on INQAAHE (*max 200 words*))

4. Brief description of the organization's experience with organizing similar events, along with information on the organization's involvement with INQAAHE

5. Outline of staff resources and support for planning, organizing and managing the event

6. Travel considerations (ease of arrivals and departures to region, ease of obtaining Visas for entry, how barriers might be addressed, visitor attractions)

7. Relative cost for attendees (travel, hotel and food, etc.)

8. Other comments to share for consideration of this proposal