

## GGP Alignment procedures - fees

As specified in the [GGP Procedural Manual](#), INQAAHE charges a member agency a fee which meets the costs of the alignment. Costs include panel member and project coordinator honoraria as well as administrative and coordination costs by INQAAHE.

The contract between INQAAHE and the member agency specifies the exact alignment fee to pay as well as mutual rights and duties, including the timing of the alignment. Each panel member is informed by the corresponding project coordinator of their honoraria upon completion of the visit.

### Review pathway

When a member agency applies under this pathway, a payment of fee of 15,000 USD is required. This fee covers the honoraria of panel members and the services of INQAAHE.

The fee should be paid before the visit as a whole; however, a request may be made to pay the fee in two (2) instalments - 50% before the visit and 50% upon receipt of the review panel's final report. In addition to the fee, the agency under review must pay for the site-visit related travel, accommodation, meals and hospitality of all panel members (excluding the project coordinator). If the review is done online, the member agency will not need to cover the panel's travel and accommodation expenses.

Chair fee	2,500 USD
Secretary fee	2,500 USD
Expert fee	2,000 USD
Project coordinator fee	500 USD
INQAAHE honoraria/administrative and coordination costs	7,500 USD
<b>TOTAL</b>	<b>15,000 USD</b>

### Recognition pathway

When a member agency applies under this pathway, a payment of fee of 3,000 USD is required. This fee covers the desk review performed by INQAAHE. It should be paid as whole. A contract between the agency and INQAAHE is signed to stipulate the mutual rights and duties, including the timing for the recognition and the payment of the fee.

INQAAHE honoraria/administrative and coordination costs	3,000 USD
<b>TOTAL</b>	<b>3,000 USD</b>

Recognition alignments are always done remotely.

In both scenarios, INQAAHE will issue a GGP alignment application invoice, to cover the honoraria for Panel Members and the services of the Secretariat depending on the pathway selected. The fee should be remitted by bank transfer to the designated bank account as stated in the previously mentioned invoice. Travel and accommodation expenditures of panel members are to be covered by the member agency.